

**AGENDA**  
**VANCE-GRANVILLE COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES BOARD MEETING**  
**May 20, 2024**  
**(VGCC Civic Center)**

**4 P.M. GROUP PHOTO**

- **BOARD MEETING – 4:30 p.m.**
- Call to Order & Roll Call
- Welcome
- Ethics/Conflicts of Interest Statement: In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
- Public comments
- Recognition of Micah Jones, SGA President/Student Trustee
- Recognition of Trustee Donald C. Seifert, Sr.
- Approval of Consent Agenda:
  - Minutes of March 18, 2024 Board Meeting
  - Equity Committee Meeting Minutes May 1, 2024 ([Handout Equity 1](#))
  - Personnel Committee Meeting Minutes May 15, 2024 (Open and Closed) ([Handout Personnel 1](#))
  - Executive Committee Meeting Minutes May 15, 2024 ([Handout Executive 1](#))
  - Budget Committee Meeting Minutes May 14, 2024 ([Handout Budget 1](#))
  - Budget Committee – Approval of 2024-2025 Fees ([Attachment Budget 1](#))
  - Budget Committee – Approval to write-off a total of \$170.07 in uncollectible student accounts under \$50 from the College’s financial accounting records and no longer recognize them as collectible receivables for financial reporting purposes ([Attachment Budget 2](#))
- Standing Committee Reports

**Building Committee – Donald C. Seifert, Sr., Chair**

For Information: Facilities and Capital Projects Update ([Attachment Building 1](#))

For Information: Advanced Manufacturing and Applied Technology Design Firm Selection

**Budget Committee – Danny W. Wright, Chair**

Consent Agenda Items

For Information: Financial Audit Letter dated April 29, 2024 - North Carolina State Auditors Audit Report: The College received an unqualified, clean opinion on the financial statement audit for the year ended June 30, 2023. The state auditors found that the financial statements are presented fairly, in all material respects, in accordance with generally accepted accounting principles. The performed audit did not identify any deficiencies in internal controls, any significant unusual transactions, or uncorrected or material financial statement misstatements ([Attachment Budget 3](#))

For Information: Budget Expenditures Report ([Attachment Budget 4](#))

**Curriculum Committee – Barbara Cates Harris, Chair**

(See reverse side)

**Personnel Committee – Sara C. Wester, Chair**

Consent Agenda Item

For Information: New employees and employee retirements and resignations list ([Attachment Personnel 1](#))

For Information: Update on recruitment

**Investment Committee – Dorwin L. Howard, Sr., Chair**

For Information: Report on Investments ([Attachment Investment 1](#))

**Equity Committee - Doris Terry Williams, Ed.D., Chair**

Consent Agenda Item

**Executive Committee – Xavier L. Wortham, Vice Chair/Acting Chair**

Consent Agenda Item

First Review: Amended Bylaws – Article 1.Section 2: Membership (Attachment Executive 1)

For Discussion: Membership and Next Steps

For Discussion: Trustee Travel

For Discussion: Athletics

For Discussion: Officers’ Term Lengths – currently one year (Bylaws Article II. Section 1.D.)

Second Review/For Action: Naming Policy ([Attachment Executive 2](#))

For Action: Approval of Revised Board Policy – 4.G. Academic Grievance ([Attachment Executive 3](#))

▪ Other Business

-Old Business: None

-New Business: – Dates for 2024/2025 Board Meetings  
– Establish ad hoc Nominating Committee

▪ Report by President

➤ Report on The VGCC Foundation – **Tanya Weary**

➤ Reflections from SGA President/Student Trustee – **Micah Jones**

➤ Report from Warren Liaison – **Jennifer Pierce**

➤ President’s Report and Comments – **Rachel Desmarais** ([Attachment Pres. Report 1](#))

➤ Dates for the calendar

○ Monday, July 15 Regular Meeting of the Board

○ September 11-13 NCACCT Leadership Seminar, Asheville, NC

○ Monday, September 16 – Regular Meeting of the Board

**Closed Session**

- President’s Evaluation and Contract

**Adjournment**